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Online Real Estate Wholesaling Support Expert | Complete Digital | Work With A&E Investor System

Description

We're actively expanding our virtual support team and inviting organized, motivated individuals to take part in one of real estate's most accessible and rewarding entry points—**wholesaling**. This isn't a sales gig, a cold-calling job, or a position that requires licensing. Instead, it's a structured, behind-the-scenes role in the contract coordination phase of real estate deals, made possible through a system created by a nationally recognized real estate investor **featured on A&E**.

If you've ever wanted to work in real estate but were intimidated by licensing, large investments, or high-pressure sales, this fully remote opportunity offers a real-world starting point. All training is provided. All work is digital. And every contract you process helps move an actual deal toward a five-figure close.

About This Role

As a Remote Wholesaling Support Specialist, you'll be responsible for executing the operational side of the real estate contract lifecycle. Your involvement begins when a seller agrees to sell a property and ends when that deal is formally assigned to a cash buyer.

You won't be expected to source deals, pitch clients, or analyze investments. Instead, your job is to manage and prepare documents, organize deal folders, track contract milestones, and ensure assignment packets are error-free and delivered to the right person at the right time. It's an essential role in a high-volume process—and it's designed to be plug-and-play.

Your Responsibilities

- Verify details on purchase contracts: names, addresses, prices, dates, and signatures
- Format assignment agreements using provided templates and SOPs
- Organize contracts into structured cloud folders with consistent labeling
- Track deal statuses and updates using shared spreadsheets or dashboards
- Send complete assignment packages to vetted buyers via cloud delivery
- Record confirmations, log actions, and archive completed files for compliance
- Follow step-by-step digital workflows for every part of the process

Each task you perform directly contributes to the success of a live real estate deal. You're not pushing paper—you're driving real results.

Hiring organization

Real Estate Wholesaling USA

Employment Type

Full-time, Part-time, Contractor

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

Who This Is For

- Organized individuals seeking a work-from-home opportunity in real estate
- Freelancers and VAs who want to specialize in a high-value, repeatable service
- Entry-level workers looking for results-based pay and zero cold calling
- Career switchers interested in the contract and administrative side of real estate
- Task-focused people who prefer checklists over conversations

You won't be on the phone. You won't be in meetings. You won't be under pressure to "sell." Your role is to keep everything moving behind the scenes.

Training & Support Provided

All training is based on a system created by a high-volume investor featured on A&E, who built a national brand by helping ordinary people get started in real estate without licenses or funding. This isn't theory—it's the real documentation workflow used in actual transactions across the U.S.

Training modules include:

- How to understand and review purchase agreements
- How to avoid common documentation errors
- How to format assignment contracts for delivery
- How to track and log deal milestones
- How to organize and archive deal files for compliance
- How to use file-sharing tools to securely deliver packages

Templates, trackers, and workflows are all provided. Everything you need is included.

What You'll Need

- Laptop or desktop computer with consistent internet access
- Basic experience with Google Docs, Sheets, and Drive (or willingness to learn)
- Ability to follow detailed instructions without deviation
- Strong organizational habits and attention to formatting
- Written communication for updates and status tracking

No Sales, No License, No Pressure

This isn't a sales funnel job. You're not recruiting anyone. You're not investing money or applying for certification. You are joining a structured team that earns based on clean execution—not sales quotas.

Compensation Structure

This is a performance-based role. You're paid per deal you process from start to delivery, with average payouts ranging from **\$2,000 to \$10,000 per completed transaction**, depending on complexity and volume. There are no limits on how many deals you can take on.

You can work at your pace. Whether that means processing one deal a month or five a week, your earnings scale with your efficiency.

Base Salary

\$ 2000 - \$ 10000

Date posted

April 29, 2026

Valid through

01.01.2029

A Typical Day Might Include

You log into your dashboard and see a new contract submission. You review the agreement for accuracy, noticing the seller's last name was misspelled on page two. You send a templated message to the acquisition rep requesting an updated file. Meanwhile, you complete an assignment contract for another deal that was already cleared. You format it, organize the folder, and send it to a buyer using a cloud link. You update your tracker, confirm delivery, and archive the completed file.

All from your laptop. No calls. No meetings. Just tangible work and real payouts.

Why This Role Matters

In wholesaling, a clean contract process makes the difference between a closed deal and a lost opportunity. Your ability to manage files and stay on top of the workflow directly impacts the bottom line of the investment team. Your role is critical—and respected.

What You'll Gain

- Experience working on real estate transactions without licensing barriers
- Templates, checklists, and tools you can use in future opportunities
- A high-demand skill you can offer to other investors or real estate teams
- A flexible income stream that pays you for output—not hours
- The confidence to work inside a professional investment system

Position Format

- Remote
- Project-Based
- Entry-Level
- Flexible Hours
- Results-Oriented

How to Start

To begin your onboarding and access the full real estate contract system built by an A&E-featured investor, see the description for instructions.

If you're ready to build a high-value, repeatable skill in the real estate industry—without cold calling, licensing, or sales—this is your next move.

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