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Remote Real Estate Wholesaling Assistant | Entry-Level | Work-from-Home Opportunity | Learn from an A&E-Featured Investor

Description

A fast-moving property investment team is now welcoming new remote assistants to support real estate wholesaling operations across the country. This fully online role is ideal for anyone who wants to break into real estate without a license, experience, or selling. You'll be working behind the scenes using a process developed by a successful investor who has been featured on A&E—offering you real training, real tasks, and real deal experience.

If you're organized, motivated, and want to support profitable real estate transactions without making calls or chasing leads, this opportunity was designed for you.

About the Role

Real estate wholesaling is one of the fastest and most accessible ways to earn in the real estate industry. Instead of buying or selling houses, investors contract undervalued properties and assign those contracts to cash buyers—earning substantial assignment fees in the process. Your job as a Remote Wholesaling Assistant is to support the deal flow: organizing documents, preparing assignment contracts, and delivering everything in perfect order to the right buyer.

You'll operate fully online using editable templates, cloud-based folders, SOPs, and training from someone who's closed hundreds of deals using the same process you'll follow.

Key Responsibilities

- Check purchase contracts for missing data or errors (e.g., dates, prices, signatures)
- Use provided templates to fill out assignment contracts accurately
- Organize all documents in cloud folders using a specific file structure
- Log and track deal status using spreadsheets and digital checklists
- Deliver completed contracts to buyers via secure file sharing or email
- Confirm delivery and archive the project according to SOP
- Communicate internally using message templates when revisions are needed

Every step has been built and refined by someone who's done this at scale. Your job is to follow the process precisely and complete deals cleanly.

Hiring organization

Real Estate Wholesaling USA

Employment Type

Full-time, Part-time, Contractor

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

What You WON'T Be Doing

- Cold calling or generating leads
- Selling homes or closing deals
- Meeting with clients or agents
- Paying for real estate licenses or classes
- Making investments of your own

This isn't a marketing or sales job. You're helping a transaction move forward once a property is already under contract.

Training & Tools Provided

You'll receive complete, beginner-friendly onboarding designed around the exact system used by a nationally recognized wholesaling expert. It includes:

- Step-by-step video instructions
- Fill-in-the-blank contract templates
- Organized folder structures and naming protocols
- SOPs (standard operating procedures) for every task
- Message scripts for handling issues and updates
- Real examples from closed deals

Everything is plug-and-play. No prior real estate experience needed.

Who This Role is For

- Entry-level job seekers looking for remote, process-based work
- Freelancers and VAs wanting to specialize in a high-paying niche
- Organized thinkers who enjoy documentation and structured workflows
- People transitioning into real estate who want to start from the back-end
- Anyone ready to earn real-world experience and project-based pay

Requirements

- Laptop or desktop computer with stable internet
- Basic comfort with Google Docs, Sheets, and Drive
- Quiet workspace and focus for detail-oriented tasks
- Ability to follow digital instructions and SOPs
- Consistency and independence—you'll work at your own pace

Compensation Structure

This is not an hourly role—it's pay-per-deal. For each real estate transaction you assist from contract review to assignment delivery, you'll receive compensation ranging from **\$2,000 to \$10,000**, depending on the deal's size, speed, and complexity.

There are no quotas and no income limits. You decide how many deals to take on based on your availability and skill.

A Typical Day in This Role

You start your day with two new contracts in your queue. The first one is clean—you plug in the buyer's details using the assignment template, organize the documents into the appropriate Google Drive folder, and send the access link using a prewritten delivery message. The second deal has a mismatch between the contract dates, so

Base Salary

\$ 2000 - \$ 10000

Date posted

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Valid through

01.01.2029

you flag it using a templated message to the internal team and wait for a corrected file. You log everything in your deal tracker and move on to the next project.

Every action moves a real estate transaction closer to closing—and you get paid when the work is done right.

Benefits of This Role

- Work 100% remotely from anywhere
- No real estate license or sales background required
- Gain real-world exposure to contract coordination and transaction flow
- Receive training and tools from an expert with national credibility
- Earn results-based pay while building a valuable new skill set
- Scale your income with experience and consistency

Work Structure

- Remote
- Entry-Level
- Project-Based
- Flexible Hours
- Results-Driven Pay

Next Steps

To start your onboarding and gain access to the real estate coordination system developed by a well-known A&E investor, see the description for instructions.

If you're ready to support real property transactions, work from anywhere, and build a scalable skill set in real estate—this role offers everything you need to begin.



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