

<https://remotejobrecruiting.com/job/remote-flex-work-assistant-25-35-hr-flexible-jobs-available-near-you-open-worldwide/>

**APPLY NOW**

Remote Flex Work Assistant | \$25-\$35/hr | Flexible Jobs Available Near You (Open Worldwide)

Description

Job Title: Flexible Work-from-Home Assistant

Pay: \$25-\$35/hour

Location: 100% Remote – Available Globally

Schedule: You choose – weekdays, evenings, weekends

Experience Required: None

Education Required: Not required

Overview

Our client is expanding a remote team of task-based assistants and is currently seeking motivated individuals for **flexible, remote jobs** with consistent weekly income. If you searched “**flexible jobs near me**,” this opportunity lets you work from wherever you are—whether that’s your home office, a café, or while traveling.

This is a non-phone role with fully asynchronous communication. You’ll complete projects based on your preferred time blocks using easy-to-learn tools. Perfect for people who value autonomy and consistency.

Responsibilities

After onboarding, you’ll be assigned to a recurring task track aligned with your schedule and strengths. Responsibilities are written, structured, and deadline-based.

You may be responsible for:

- Responding to customer messages using saved replies (email/chat)
- Tagging and organizing digital documents or listings
- Reviewing flagged content for violations or errors
- Uploading product data or formatting spreadsheets
- Scheduling social posts or blog content using editorial templates
- Preparing task reports or daily logs

Hiring organization

Remote Job Recruiting

Employment Type

Full-time, Part-time

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

All tasks are explained through SOPs, training modules, and visual walkthroughs.

Why It Works

- **Flexibility:** Pick morning, afternoon, evening, or weekend work
- **No calls:** All communication is written and asynchronous
- **Global access:** Work from any country or time zone
- **Predictability:** Weekly tasks with consistent deadlines and pay
- **Support:** Training, examples, and help docs provided

Base Salary

\$ 25 - \$ 35

Date posted

April 19, 2025

Valid through

01.01.2029

You're a Fit If You...

- Need a job that works around your current lifestyle
- Want real pay without phone calls, cold calls, or sales
- Are organized, consistent, and detail-oriented
- Want to grow into more specialized digital work over time
- Prefer task delivery over shift punching

Requirements

- Internet speed of 10 Mbps or more
- Desktop or laptop with browser access (Chrome recommended)
- Typing speed of 40+ WPM
- Strong written communication in English
- 15–30 hours per week of availability
- Ability to focus in your chosen workspace

Compensation & Workflow

- Pay range: **\$25–\$35/hour**, depending on performance and task type
- Weekly or biweekly payout via Wise, PayPal, or direct deposit
- Paid onboarding modules (1–2 days)
- Flexible time blocks—work mornings, evenings, or weekends
- Bonus tasks and premium tracks available after 30 days
- Advancement opportunities into QA, review, or team coordinator roles

A Day in the Life

You start your 3-hour shift after dinner. You answer 8 chat messages for an eCommerce client, tag 40 new product listings for review, and update a shared Google Sheet. You submit your report and log off—no calls, no clock-ins, and full flexibility.

FAQs

Q: Do I need to be in a specific city or country?

No. While the search term says “near me,” the job is fully remote and globally accessible.

Q: Are there set shifts?

No. You select your preferred time windows and tasks are matched to your schedule.

Q: Do I need past experience?

No experience needed. All training is included.

Q: Can I increase hours later?

Yes. Many start part-time and grow into 30+ hour roles over time.

Apply Now

If you're looking for **flexible jobs you can do from home, on your schedule, and from anywhere**, this is your chance. **Click the Apply Now button** to get started earning **\$25–\$35/hr** doing structured, remote work that fits your life.



Disclosure

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