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Online eBook Publishing Assistant – No College Degree or Prior Experience Needed

Description

Job Description

We are currently hiring for the role of **Remote eBook Publishing Assistant**, a beginner-friendly remote position that empowers you to create and publish nonfiction Kindle books from home — no degree, writing experience, or technical background needed. You'll follow a clear, repeatable publishing system using AI tools, done-for-you templates, and step-by-step training to build your own digital portfolio of books that generate passive monthly income through Amazon's Kindle Direct Publishing (KDP) platform.

This is not a freelance gig or client-based position. Instead, you'll be creating your own intellectual property — real assets that pay you royalties every time someone buys or reads one of your books.

Position Overview

As a Remote eBook Publishing Assistant, your role will be to guide books from concept to published product using proven tools and workflows. Every step of the publishing process is already mapped out: you'll research nonfiction topics, use AI to generate content, format manuscripts professionally, and publish your books through Amazon KDP — all with full support and documentation included.

You don't need to be a writer. You'll be curating and coordinating AI-generated content, not writing books from scratch.

Key Responsibilities

Market Research and Topic Validation

- Use keyword databases and Amazon trends to identify high-demand nonfiction niches
- Analyze search volumes, Best Seller Rank (BSR), and reader interest to select profitable topics
- Focus on categories like personal development, journaling, budgeting, productivity, and wellness

AI-Powered Book Content Creation

- Input prompts into AI writing tools such as ChatGPT to generate structured chapters and book content
- Organize, lightly edit, and refine AI output for tone, flow, and clarity

Hiring organization

Remote Tech Jobs

Employment Type

Full-time, Part-time, Contractor

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

- Ensure alignment with nonfiction formatting standards and reader expectations

Formatting Manuscripts for Kindle

- Apply Kindle-ready templates using Google Docs or Microsoft Word
- Insert headers, clickable table of contents, disclaimers, and author notes
- Format documents to meet Amazon's publishing guidelines for digital reading devices

Amazon Listing Optimization

- Craft keyword-rich book titles and benefit-driven subtitles
- Write persuasive, SEO-friendly product descriptions using swipe files and frameworks
- Choose backend keywords and appropriate book categories to enhance discoverability

Publishing and Book Management

- Upload manuscripts and cover files to Amazon KDP
- Configure pricing, global distribution, and royalty settings
- Monitor performance through Amazon's royalty dashboards and plan new releases to scale earnings

This Role Is Perfect For...

- Beginners new to remote work and digital publishing
- Parents, students, retirees, and part-timers seeking extra income
- Side hustlers looking to build long-term passive income streams
- Creatives and systems thinkers who prefer asset creation over client services
- Anyone eager to follow a structured roadmap and create digital products at their own pace

What You Don't Need

- A college degree
 - Writing experience or professional publishing skills
 - Expensive software or design tools
 - Any prior knowledge of Amazon KDP
- Everything you need is provided.

Training & Tools Provided

- Access to curated topic research databases and keyword trend trackers
- AI prompt libraries built for nonfiction book generation
- Kindle formatting templates for easy manuscript layout
- Copywriting swipe files for titles and descriptions
- Metadata optimization guides to increase search visibility
- Canva tutorials for book cover design (no design experience needed)
- Royalty tracking spreadsheets and publishing calendars

All tools are free or included — no hidden software costs or upsells.

Compensation & Earnings Structure

Base Salary

\$ 8000 - \$ 10000

Date posted

April 29, 2026

Valid through

01.01.2029

This is a royalty-based opportunity. You are not paid hourly — instead, you earn from the performance of your published books. Amazon pays royalties monthly based on eBook sales and Kindle Unlimited page reads.

Typical monthly royalty benchmarks:

- 1 book: \$50–\$200/month
- 5 books: \$300–\$1,000/month
- 10+ books: \$2,000+/month

Income is scalable and compounding. Each new book adds to your royalty potential.

Frequently Asked Questions

Do I need to be good at writing?

No. You'll be working with AI-generated content, editing and organizing instead of writing from scratch.

How long does it take to publish a book?

Most beginners publish within 7–14 days after starting.

Is marketing required?

No paid marketing is needed. You'll use organic Amazon SEO to drive visibility.

How much time should I commit?

5–10 hours per week is typical for most new publishers.

What if I get stuck?

Full video training, written walkthroughs, templates, and community support are available 24/7.

How to Apply

No resume or application is necessary. Click **Learn More** to instantly access the full publishing system, training modules, templates, and AI tools.

Start your remote career today as a Remote eBook Publishing Assistant and build digital assets that pay you month after month. No writing experience. No deadlines. No degree required.



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Disclosure

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