

<https://remotejobrecruiting.com/job/remote-assistant-beginner-friendly-25-35-hr-work-from-anywhere-no-experience-required/>

**APPLY NOW**

Online Assistant (New Worker Friendly) |  
\$25-\$35/hr | Work from Anywhere - No Prior  
Experience Needed

### Description

**Job Title:** Remote Assistant (Entry-Level)

**Pay Range:** \$25-\$35 per hour

**Location:** Worldwide – 100% Remote

**Experience Needed:** None

**Education Required:** Not required

**Weekly Commitment:** 15–30 hours (flexible schedule)

### Position Overview

Our client is actively seeking entry-level **Remote Assistants** to support various digital operations across multiple time zones. This role is an ideal fit for individuals who are just starting their work-from-home journey and are searching for “**remote jobs for beginners**.”

As a Remote Assistant, you'll complete task-based assignments that require no prior experience—just basic tech skills, attention to detail, and a willingness to follow clear instructions. You'll receive paid onboarding and full access to training resources, ensuring you can begin confidently no matter your background.

### What You'll Do

This is a task-driven support role. Once assigned to a project, you'll assist with day-to-day business functions using prebuilt tools, templates, and systems. Your assignments may change week to week based on client needs and your performance.

### Typical duties include:

- Answering customer questions via live chat or support ticket systems
- Reviewing and categorizing digital content (text, images, audio files)
- Updating and organizing product listings or blog content
- Performing data entry using Google Sheets or Airtable
- Tagging and sorting customer feedback and survey results

### Hiring organization

Remote Work From Home Chat Support

### Employment Type

Full-time, Part-time

### Industry

Customer Service

### Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

- Assisting with administrative documentation and formatting

All communication and work happen online. No phone calls, cold calling, or meetings are required unless pre-scheduled and optional.

**Base Salary**  
\$ 25 - \$ 35

## This Role Is Perfect For...

**Date posted**  
June 16, 2025

**Valid through**  
01.01.2029

- Beginners new to the workforce or transitioning to remote work
- Students, parents, and caregivers who need flexible scheduling
- Individuals who are detail-oriented and organized
- People who enjoy structure and want to build digital job experience
- Anyone looking for meaningful work without micromanagement or sales pressure

## Minimum Requirements

You don't need a résumé or work history to be successful in this role. You do need:

- A working laptop or desktop computer (Windows, Mac, or Linux)
- Reliable internet (minimum speed 10 Mbps)
- Typing speed of 40 words per minute or better
- Basic familiarity with tools like Google Docs or Dropbox
- Ability to follow step-by-step instructions and work independently
- Commitment to at least 15 hours of work per week

## Compensation & Structure

- Hourly rate: **\$25–\$35/hour**, based on project and performance
- Weekly or biweekly payment via PayPal, Wise, or bank transfer
- Paid onboarding and access to self-paced training
- Flexible scheduling with morning, evening, or weekend shift options
- Long-term contracts available for consistent workers
- Performance bonuses after 30–60 days of active work

## A Sample Day

You start your shift at 10 AM local time. You respond to 8 customer support questions using prewritten templates, then tag a series of product reviews for

analysis. After a break, you format and upload new blog posts into a shared dashboard. You finish by submitting a quick update to your project lead and logging your time.

## What Other Beginners Say

*"I was nervous about working online with no experience, but the training made everything easy to follow. Now I feel confident and supported."* – Aisha G., Nigeria

*"Being a stay-at-home parent, I needed work that respected my time. This job gave me income without disrupting my family's routine."* – Erik M., Sweden

*"This was my first remote role. It helped me learn tools like Notion and Slack and made me feel like I belonged on a professional team."* – Carla D., Argentina

## FAQs

### **Q: Can I apply if I have zero work experience?**

Yes. This role is specifically designed for beginners. Training and templates are included.

### **Q: Do I need to speak English fluently?**

You should be comfortable reading and writing in English, but native fluency is not required.

### **Q: Are there meetings or phone calls?**

No. This role is primarily written and asynchronous, perfect for quiet work environments.

### **Q: How soon can I start?**

Applicants who meet the basic requirements can usually begin onboarding within 5–7 business days.

## Apply Now

This is your opportunity to begin a legitimate remote job—**with no experience required** and full flexibility built in. If you're reliable, organized, and ready to take the first step in remote work, this role is a great place to start. **Click the Apply Now button** to be considered for current openings. Onboarding begins weekly. Start building your remote career from anywhere in the world.



## Disclosure

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