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Freelance Writing Jobs Near Me – Remote Book Publishing Assistant Role

Description

Position Summary

A nonfiction-focused publishing company is expanding its operations and hiring remote book publishing assistants to support the creation and formatting of Amazon Kindle titles. If you've been searching for "freelance writing jobs near me," this opportunity provides global access with location independence—work from home, set your own schedule, and join a remote-first team using AI-powered tools and streamlined templates. This role is ideal for detail-oriented individuals who want to be involved in publishing but don't have professional writing experience or a degree. Your responsibilities will involve preparing nonfiction books for release on Amazon, including AI-assisted editing, formatting, metadata entry, and content organization.

What You'll Be Doing

Your role doesn't require writing books from scratch. Instead, you'll use the client's AI tools and structured briefs to create publish-ready nonfiction manuscripts. Key duties include:

- Reviewing provided book topics and outlines to guide AI content generation
- Editing and assembling the content using standardized style guides
- Formatting the final draft to match Kindle eBook specifications using provided templates
- Creating a table of contents, applying headers, and cleaning up formatting issues
- Filling out Amazon metadata: title, subtitle, keyword tags, and book descriptions using built-in tools
- Submitting final files through a publishing dashboard for client approval

Every task comes with walkthroughs, templates, and tool access. No prior publishing or writing background is required—just the ability to follow instructions and meet submission requirements.

Work Routine

This is a self-paced freelance role. You'll select assignments from the internal dashboard and complete them as your schedule allows. A typical project flow includes:

- Day 1: Receive a project brief and initiate AI content generation
- Day 2: Review, clean, and edit the content for flow and structure
- Day 3: Format the content and apply the metadata using listing optimization tools
- Day 4: Finalize the document and submit for review

Each project takes approximately 6–8 hours to complete and can be spaced out over multiple days. The more projects you complete, the more assignments become available to you.

Hiring organization

Remote Amazon Writers No Experience Needed

Employment Type

Full-time, Part-time, Contractor

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

Who This Is For

- Individuals seeking freelance writing jobs online that don't involve pitching clients
- Stay-at-home parents, students, or part-time workers looking for consistent side income
- Beginners in the self-publishing space who want hands-on experience without the need to write or promote books
- Anyone Googling "freelance writing jobs near me" and wanting remote flexibility and project-based pay

Base Salary

\$ 8000 - \$ 10000

Date posted

May 28, 2025

Essential Traits and Requirements

- Fluency in English and basic editing skills
- Comfortable using Google Docs and Word
- Strong attention to detail and ability to follow process
- Self-starter who can manage deadlines and work independently
- No college degree, writing portfolio, or publishing experience needed

Valid through

01.01.2029

Tools and Training Provided

- Access to AI content generation platform
- Full-length training videos and SOPs (standard operating procedures)
- Kindle eBook templates for manuscript layout
- Listing metadata generators for Amazon KDP
- A dedicated support team and optional community group

Earning Potential

This is not a salaried role. Instead, freelancers are paid per completed project with consistent volume available.

- Standard project rate: \$75-\$150 per book
- Payments processed weekly via PayPal or direct transfer
- Bonus rates offered for longer projects or fast turnaround
- Performance-based access to premium projects and higher payouts

FAQs**Do I need to write the book myself?**

No. You'll generate content using AI tools based on prompts and outlines. Your job is to clean, structure, and prepare it for publication.

Can I do this job if I live outside the U.S.?

Yes. The job is fully remote and open to applicants worldwide, as long as you can read and write in English.

Is this a full-time job?

No. This is freelance work. You decide how many projects you want to take on based on your availability.

Is this opportunity legitimate?

Yes. Our client has helped thousands of freelancers produce nonfiction books through their proven system and AI platform. You'll be paid directly for each completed project.

How soon can I start?

Once you complete a short onboarding and submit a sample project, you'll be eligible for paid assignments immediately.

What support is available if I get stuck?

The internal help desk and live chat support are available during business hours. All training materials can be revisited at any time.

Why This Opportunity is Ideal for Remote Freelancers

This role eliminates the guesswork and competition of traditional freelance writing jobs. You don't have to cold pitch, write creative copy, or meet with clients. Instead, you plug into a process, complete clear tasks, and earn per project. With pre-designed workflows and a full training platform, you can go from zero experience to publishing assistant with real-world outputs in a matter of days.

Application Instructions

To get started, visit the application page, complete the registration form, and begin the onboarding sequence. No portfolio or interview required. Once you finish the training module and submit your test project, you'll gain access to paid assignments.

Start building a remote publishing portfolio without needing to write from scratch, chase gigs, or wait for editor responses. This is one of the most accessible freelance content production roles available—structured, scalable, and ready when you are.



Disclosure

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